

Contact person abroad: The German Embassy or the German Consulate in your home country

Contact person in Munich: The Foreigners' Office at the Department of Public Order in Munich

Who needs a visa?

[A list of countries that require a visa, i.e. countries that do not require a visa to enter the Republic of Germany](#)

- Nationals from outside the EU, except Switzerland, Iceland, Liechtenstein and Norway
- **After entering**, citizens from the following countries can apply for a visa: Australia, Israel, Japan, Canada, the Republic of Korea, New Zealand, and the U.S. as well as citizens from Andorra, Brazil, El Salvador, Honduras, Monaco and San Marino
- In all other cases a visa is required **before entering!** A residency permit extension is also not possible even when entering with a tourist or Schengen visa!

Necessary documents and requirements:

- Register residence in the citizen's office with valid passport or passport substitute
- A biometric passport photo (photo machines can also be found at the Foreigners' Registration Office)
- Proof of sufficient financing for living expenses: [savings account](#) of a German bank with a minimum of € 10,332 (a maximum amount of € 861 may be withdrawn by the account holder in one sum per calendar month), or a [declaration of commitment](#) or calculation of need (in individual cases), for example by declaration of cost absorption, scholarship commitment, formal declaration of commitment.
- Health insurance certificate (insurance card) from a public health insurance or from a travel health insurance (e.g. [Klemmer](#) or [Care-Concept](#)) for the duration of the language course.
- Proof that you are attending / will attend a German language course: at least 20 45-minute classroom hours per week with mandatory regular attendance
- German classes for non-university students: the length of stay is a maximum of 12 months. No extensions / No employment allowed
- German classes for university students (applicants for a place at university): a residency permit for university preparation is a maximum of 2 years after entering. Requirement: a high school diploma and an official letter of accreditation for it.
- **Important information:** A language course visa cannot be changed into a visa for studying at university. The visa is generally issued for 3 months (90 days). Within this period of time an issuance of a residency permit must be applied for. If you want to study in Germany after the language course, then you should also state this in your visa application.
- **The residence permit for the German intensive language course can be applied online here:** <https://service.muenchen.de/intelliform/forms/01/02/02/kontaktabhdeutschintensivkurs/index>

Requirements for a German intensive course certificate from Tandem in Munich:

- A completed registration form with your passport number and place of birth
- A payment of € 200 for each month registered. In order to grant a visa, some German Embassies expect the course fee to be paid in full in advance.

Address and opening hours of the Foreigners' office in Munich:

Landeshauptstadt München

Kreisverwaltungsreferat

Department II/ Foreign Affairs

Ruppertstraße 19

80466 München

(Subway: Line 3 or 6 to "Poccistraße")

Admission to the KVR building is only possible with an appointment and at the earliest 10 minutes before the agreed time.